



Friends of Leonard Stanley School (FOLSS)

Code of Conduct Policy

Title: Code of Conduct Policy

Person(s) who created policy: Jo Byrne

Date created: January 2019

Date reviewed: February 2021/ March 2022

Date for next review: March 2023

Friends of Leonard Stanley School (FOLSS)

CODE OF CONDUCT POLICY

A safe environment is obtained not only through written rules and consequences but also through a nurturing environment where all individuals are treated with respect and compassion. Our Friends of Leonard Stanley School (FOLSS) code of conduct should be viewed as a means of strengthening our PTFA and school community.

Any parent, carer or teacher responsible for a child currently attending Leonard Stanley Primary School can volunteer to be a member of FOLSS. In being a member everyone has the right to be treated with respect and compassion. They also have the responsibility to be respectful of and be sensitive to the feelings of others and to work within the FOLSS code of Conduct.

Member's rights and responsibilities

All members work as volunteers and for no personal gain. Genuine FOLSS expenses will be reimbursed subject to a valid receipt and approval.

All Members have the right to be heard and to communicate. They have the responsibility to listen and respect the ideas of others and to communicate calmly, clearly and responsibly. This responsibility includes communication via any technology including social media.

All Members have the right to expect that their person and possessions are safe and secure. They also have the responsibility to respect school property and the property of other members.

All members must respect the privacy of school staff, children and that of other members as they carry out FOLSS activities.

All members should respect and work within school policies as published on the school website,

All members will respect the decisions of the committee even if that decision is at odds with their own decision.

All Members are entitled to raise concerns about safety or an individual's behaviour in relation to any FOLSS activity. Any concerns must be brought to the attention of either the FOLSS Chair, FOLSS Committee or senior member of staff at the earliest possible opportunity.

Consequence and Resolution

Should a FOLSS Member disregard the above code of conduct or if a concern regarding safety or an individual's behaviour has been identified, the FOLSS Chair and/or Committee have the right to investigate such concerns. All concerns and investigations will be treated in confidence however a right of reply will be given to any member involved before any action is taken.

Availability of this policy

This policy is publicly available through the FOLSS website folss.org.uk, is sent to and reviewed annually by all Committee Members of FOLSS for whom an email address is held and is referenced as part of the information stated in our Data Protection Policy.